

CONSTITUTION

GRADUATE AND PROFESSIONAL STUDENT COUNCIL Southern Illinois University at Carbondale

last amended 4/26/2011

Article I – NAME AND OBJECT

1. The Graduate and Professional Student Council (hereafter referred to as GPSC) shall be the official representative body of the graduate and professional student constituency.
2. The graduate and professional student constituency shall consist of all part and full-time graduate and professional students who are currently enrolled at Southern Illinois University at Carbondale.
3. GPSC exists to provide the opportunity for collective participation by graduate and professional students in promoting educational advancement and social welfare of the campus community.
4. The GPSC along with the Undergraduate Student Government (USG) shall conduct the Student Trustee Elections according to the Student Trustee Election By-Laws.
5. This Constitution operates under the privileges and responsibilities granted by the Board of Trustees of Southern Illinois University, and by the laws of the State of Illinois.

Article II – MEMBERSHIP

1. Unit voting members of the GPSC shall be restricted to those members who are duly elected or appointed as representatives by the students from an academic department, school, or college ("academic unit" or "unit").
2. All unit voting representatives shall be designated as the official representative from an academic unit as follows.
 - If a unit student organization exists, a letter from the student president of the unit student organization.
 - If not, signatures of 10 students (or 20% of total, if the total is less than 50 then rounded to lowest whole number) from the respective unit.
3. Unclassified graduate students shall be entitled to a voting seat on the GPSC provided they present a petition signed by 20 unclassified graduate students (containing the student's name, signature, and email).

4. The Vice Presidents and the Graduate Council Representatives shall be voting members of the GPSC.
5. Officers and Graduate Council Representatives shall not concurrently hold the position of GPSC representatives. An officer-nominee may be a representative to GPSC.
6. The Graduate Council Representatives shall be charged with serving as liaisons between the GPSC and the Graduate Council. The Representatives shall present GPSC resolutions, bills, and opinions as necessary to protect the interests of graduate students.

Article III- OFFICERS, ELECTIONS, BOARDS AND COMMITTEES, AND REMOVAL

Section 1: OFFICERS

1. The elected officers of the GPSC shall be as follows:
 - President
 - Vice President for Administrative Affairs
 - Vice President for Graduate School Affairs.
- 1.1. The President shall be the chief executive of the GPSC, and shall conduct the affairs of the GPSC in accordance with this Constitution, By-Laws, and legislative policy decisions of the Representatives. The President shall be responsible for notifying representatives of meetings, issuing an agenda for each meeting, and filling all committee appointments except the Investigatory Committee, which is selected as described under the Removal by-laws. As the chief executive, the vice presidents and the office staff are responsible to the president.
- 1.2. The Vice President for Administrative Affairs is the administrative and chief financial officer of the GPSC and shall:
 - Certify the credentials of all representatives
 - Chair the GPSC meeting in the President's absence or at the President's request
 - Maintain a current record of GPSC financial affairs and provide the GPSC with regular financial reports
 - Appoint members to the Fee Allocation Board (FAB) pursuant to the FAB By-laws and
shall chair and be a voting member of the Fee Allocation Board
 - Keep a record of the proceedings of official meetings
 - Maintain GPSC files and records in good order
 - Serve as a member of the GPSC Executive Board.
- 1.3. The Vice President for Graduate School Affairs shall be the official liaison between GPSC and the Graduate School and shall:
 - Communicate with all areas of Academic Affairs
 - Serve as a member and the de facto chair of the GPSC Graduate Council Representatives
 - Serve as a member of the GPSC Executive Board

- Research and report on issues as required by the President or the Council
 - Serve as a resource base for all graduate and professional students
 - Keep abreast of issues under consideration by the Graduate School and all other issues affecting graduate students
 - Meet regularly with the Dean and Associate Deans of the Graduate School.
- 1.4. The responsibilities of the officers may not be delegated, but the execution of such duties may be delegated by the officers.
2. The term of the GPSC Officers and Graduate Council Representatives shall commence at the first day of the interim period between the spring and summer semesters.

Section 2: ELECTIONS

1. The GPSC shall hold annual elections for all GPSC Officers and Graduate Council Representatives. These elections are to be held during Spring Semester of each Year.
2. Special elections for the above GPSC positions shall be conducted in accordance with the procedures specified in this Constitution and the GPSC Election by-laws.

Section 3: BOARDS AND COMMITTEES

1. The GPSC shall have two Constitutional Boards: Executive and Fee Allocation.
 - 1.1. The Executive Board shall have general control of the GPSC's meeting agenda and perform other duties as deemed appropriate by the President.
 - 1.2. The Fee Allocation Board shall supervise the allocation of funds available to graduate and professional recognized student organizations (RSOs).
2. The GPSC shall by resolution establish further charges, operating specifications, membership requirements, and responsibilities for the Constitutional committees.
3. The GPSC shall create standing and ad hoc committees by resolution.
4. All members of the graduate and professional student body shall be eligible for all committee or board appointments, except for the Executive Board, which shall be elected from the GPSC body.

Section 4: REMOVAL

1. The President, either Vice President, members of the GPSC Executive Board, Graduate Council Representatives, Election Commissioners, or any other appointee who serves subject to election or approval of the GPSC may be removed under the Removal by-laws for failure to perform their duties.

Article IV- MEETING PROCEDURES

1. The business of GPSC shall be conducted in accordance with parliamentary procedures as provided in the most current version of Roberts Rules of Order, unless other procedure is specified in this Constitution.
 - 1.1. Friendly amendments (amendments suggested during discussion and accepted by the movant or sponsor of the item) shall require no vote and shall be accepted as if made as part of the original motion or agenda item.
2. The President shall schedule regular meetings on the 2nd, 4th, 6th, 8th, 10th, 12th and 14th. Tuesday during the fall and spring semesters, according to the academic calendar as outlined in the Graduate School Catalog.
 - 2.1. At any meeting any Representative shall have the privilege to submit and make a motion on any topic.
3. Special meetings shall be called at the discretion of the President or by a written petition of a minimum of 20% of the representatives.
 - 3.1. No less than two days notice shall be given for special meetings. Announcements of such meeting shall appear in the Daily Egyptian.
4. A quorum shall be defined as attendance exceeding 50% of the official list of currently filled council seats.
5. An affirmative vote on a resolution or motion shall require in excess of 50% of the official voting members in attendance.

Article V - AMENDMENTS

1. This Constitution and the By-Laws may be amended by GPSC.
 - 1.1. Motions to amend the GPSC Constitution and/or By-Laws must be introduced to the Council, for discussion only, at the regular meeting immediately prior to voting on said amendments.
 - 1.2. All amendments require approval by at least a two-thirds majority vote of members present at the regular or special meeting immediately following said amendments' introduction.

CONSTITUTIONAL BY-LAWS

Article I – NAME AND OBJECT

(No by-laws relate to this article of the Constitution.)

Article II - MEMBERSHIP

1. Each academic unit shall have one voting representative for every 50 (or part thereof) graduate or professional students registered during the fall semester of the current academic year.
2. Registration data, upon which representation is based, shall be obtained as follows.
 - 2.1. Each academic unit shall submit a letter in January of each year stating the number of students who were enrolled during the preceding fall semester in the unit. This letter must be signed by someone in the academic unit who can furnish proof of the accuracy of the number
 - if requested to do so by the GPSC.
 - 2.2. If a letter as specified in item 2.1 is not produced in January of the current year, then the unit's number of representatives shall be adjusted using the final data on enrollment of graduate and professional students compiled by Institutional Research for the preceding fall semester.
 - 2.3. An academic unit's number of representatives set under the procedure of item 2.2 may be adjusted at any time if a letter meeting the requirements of item 2.1 is obtained from the unit.
3. GPSC representatives may delegate a proxy for representation at GPSC meetings. Proxies must provide the Vice President for Administrative Affairs a signed letter from the original representative indicating:
 - Official representative's name and signature
 - Proxy's name and signature
 - Date of meeting for which the proxy is designated.No representative may have more than one proxy during any GPSC meeting.
4. The GPSC Vice President for Administrative Affairs must verify the proxy's graduate and professional student status.
5. If a representative does not attend, or send a proxy to, two consecutive GPSC meetings, the representative will receive notification of termination if the next

meeting is missed. A representative who does not attend, or send a proxy to, three consecutive meetings, will receive a termination notice; the appointing body or individual will also be notified of the termination and will need to either reappoint that representative or name a new representative.

6. Graduate Council Representatives who do not attend two consecutive Graduate Council meetings or arrange to send a proxy will be presumed to have relinquished said position. The GPSC President will send a written letter as notification of the representative's termination as Graduate Council Representative. The former representative may seek reappointment to that position by appealing in writing to the GPSC Executive Board prior to the next regularly scheduled GPSC meeting. If the former representative does not seek reappointment or if the Executive Board denies such request for reappointment, that position will be filled at the next regularly scheduled GPSC meeting by a vote of the GPSC membership. In the event of such an election, the former representative shall be entitled to be a candidate for the open position.

Article III - OFFICERS, ELECTIONS, BOARDS AND COMMITTEES, AND REMOVAL

Section 1: OFFICERS

1. The President shall receive at least a 1/2-time graduate assistantship and Vice Presidents shall receive a 1/4-time graduate assistantship at the minimum appropriate level approved by the Graduate School.

Section 2: ELECTIONS

1. Election Commission

- 1.1. The GPSC must appoint an Election Commission to oversee elections to which these By-Laws are applicable. The Election Commission must consist of at least three members who are graduate or undergraduate students emolled at SIUC.
- 1.2. The GPSC President will nominate Election Commission members for approval by the GPSC. This selection process will be completed not later than March 15 of each year and the Commission will be appointed for a one-year term. The members of the Commission shall be in office one year. If they leave the university for any reason, resign, or are removed they will be replaced immediately.
- 1.3. The GPSC President will nominate one of the three Commission members to serve as Election Commissioner. This nomination is subject to GPSC approval.
- 1.4. The Election Commission shall:
 - Interpret the Election By-Laws for the purpose of ensuring fair elections
 - Designate an address for all correspondence with the Commission
 - Determine whether or not a prospective candidate meets the qualification for candidacy
 - Oversee the nominations
 - Oversee the conduct of campaigns

- Verify and post an accurate list of qualified voters
- Be responsible for the preparation of the ballots
- Oversee the conduct of regular elections and, if needed, runoff and special elections
- Determine the winning candidates by proper tally of the votes cast
- Submit to the GPSC the results of the elections
- Investigate and decide any protests, appeals, or charges of violation within its specified jurisdiction.

2. Candidate Qualifications

- 2.1. Candidates for the positions of President, Vice President for Administrative Affairs, Vice President for Graduate School Affairs, and Graduate Council representatives must be graduate or professional students enrolled and in good standing at SIUC for the term during which elections are conducted. These candidates need not be voting members of the GPSC during their candidacy. (Article II item 5 of the GPSC Constitution requires that the GPSC officers not be GPSC representatives during their terms of office. Further, Article II item 4 of the GPSC Constitution specifies that the Vice Presidents shall be voting members of the Council during their terms of office.)

3. Nomination Procedures

- 3.1. Candidates who wish to have their names appear on the printed ballot must be nominated at either of the two regularly scheduled GPSC meetings preceding the elections meeting. Candidates nominated during the election meeting will be considered write-in candidates.
- 3.2. Nominations must be moved and seconded by voting members of the GPSC. Nominees must be provided the opportunity to decline the nomination prior to balloting.

4. Conduct Of Campaign

- 4.1. During an election meeting, candidates for the positions of President, Vice Presidents, and

Graduate Council Representatives must have the opportunity to make speeches, answer questions, etc., prior to the voting. Candidates may use no more than the time shown below:

- Graduate Council Representatives 5 minutes
- GPSC Vice President 10 minutes
- GPSC President 15 minutes.

The allotted time may be used for speeches, testimonials, questions from the floor, or other similar activities. Such activities will be conducted in the same order that nominations are made for each position.

- 4.2. Other Campaign Activities. Other campaign activities are not prohibited so long as these activities remain within the bounds of University policy and pertinent governmental rules and regulations.

5. Conduct Of The Elections

5.1. The election of the GPSC officers must be conducted not later than April 15 of a given year.

Election of Graduate Council Representatives must be conducted after the elections for the GPSC officers, but not later than April 30 of a given year. The specific dates for these elections must be established by majority vote of the GPSC not later than March 1 each year.

5.2. Elections must be held at a regularly scheduled meeting, and the members eligible to vote must have attended at least one of the three meetings immediately prior to the election.

5.3. In order to be eligible to vote a prospective voter must:

- Be a bona fide voting member of the GPSC or be a properly designated proxy, and
- Have attended at least one of the three GPSC meetings immediately preceding the elections meeting or be a properly designated proxy for a voting member who has attended at least one of the three GPSC meetings immediately preceding the election meeting.

The Election Commission must post the verified list of qualified voters at the GPSC office at least one week prior to an elections meeting. The only reason the Election Commission can update the verified list of GPSC voting members, without a written challenge, prior to election is for items dealing with a student's standing with SIUC, which can be done until the time of the actual elections. Any challenge to the validity of the list of qualified voters must be submitted in writing to the Election Commission not later than 48 hours prior to an elections meeting. All written challenges must be kept on file in the GPSC office until the time for election appeals is past. The Elections Commissioner shall keep a written list of all changes that were made until time for election appeals is past. An appeal may be presented within seven days after the day of the election.

5.4. Ballots to elect the President and ballots to elect each of the Vice Presidents must be separate. Vice President and Presidential ballots must have a write-in section.

5.5. Ample time must be provided for voting. The completed ballot must be deposited by the voter in a designated ballot box. Each qualified voter may cast one vote for the GPSC Presidency, one vote for each of the GPSC Vice Presidencies, and one vote for each of the four Graduate Council Representative positions.

5.6. The Election Commissioner must review the list of eligible voters (including verification and collection of proxy letters), order of events, time limits of speeches, and voting procedure at the beginning of the election period during the elections meeting.

Election Commissioners must follow the following sequence:

- Presidential nominations
- Presidential speeches (in order of nomination)
- Presidential voting
- Announcement of election results
- Floor will be opened for Vice President for Administrative Affairs nominations
- Vice President for Administrative Affairs speeches (in order of nomination)

- Vice President for Administrative Affairs voting
- Announcement of Vice President for Administrative Affairs election results
- Floor will be opened for Vice President for Graduate School Affairs nominations
- Vice President for Graduate School Affairs speeches (in order of nomination)
- Vice President for Graduate School Affairs voting
- Announcement of Vice President for Graduate School Affairs election results.

- 5.7. Ballots must be counted by the Election Commission in a location where any candidate (or designee) has the opportunity to observe the tallying of votes. Election of GPSC Officers - for each office, the candidate receiving in excess of 50% of the official eligible voting members in attendance will be declared the winner. In the case of no candidate receiving in excess of 50% of the official eligible voting members in attendance, a run-off election must be held during the same election meeting. The lowest vote getter from the initial election will no longer be a candidate. Election of Graduate Council Representatives - four representatives must be elected. The four candidates receiving the largest number of votes cast will be declared the winners.
- 5.8. In the case of a tie, which would involve election of more candidates than there are positions, a run-off election must be held during the same election meeting. At the discretion of the GPSC and by majority vote, the GPSC may decide to permit each tied candidate not more than five minutes to make additional remarks, answer questions, etc., prior to the casting of ballots. In a run-off election, a voter must not vote for more than the number of candidates needed to fill the seats remaining vacant.

6. Judicial Procedures

- 6.1. Any challenge (appeal charge of violation, protest, or similar concern) regarding the elections must be filed in writing within seven calendar days after the date of the election in question.
- 6.2. In a case which involves the conduct of a candidate, candidates, or agents of a candidate and which does not involve a challenge of any action or failure to act on the part of the Election Commission, the case will be investigated and decided by the Election Commission.
- 6.3. If the case involves a challenge of an action or failure to act on the part of the Election Commission, a special judicial body composed of five graduate students must be established to investigate and decide the case. These persons must be selected by majority vote of the GPSC Executive Board within five days after the filing of the challenge. The challenge must be filed with the GPSC Executive Board, consistent with the provisions of Section 6.1 of this Article.
- 6.4. In cases in which the Election Commission has jurisdiction, the decision may be made within ten days after the date of the filing of the challenge. This decision will be final and binding. In cases where the Special Judicial Body has jurisdiction, the decision must be made within fifteen days after the date of the filing of the challenge. Decisions made under part (1) of this section may not be appealed to the Special Judicial Body.

7. Vacancies Of Offices

- 7.1. In the event that any elected representative or officer resigns or is otherwise unable to

complete the designated term of office, the GPSC Executive Board must declare the position vacant as soon as the vacancy is known.

- 7.2. The GPSC Executive Board must call for a special election to be held at the next GPSC meeting. All GPSC representatives, including properly designated proxies, in attendance at the meeting will be allowed to vote in the special election.

Section 3: BOARDS AND COMMITTEES

1. The President and the two Vice Presidents plus three GPSC representatives shall comprise the GPSC Executive Board. The representatives shall be elected by the GPSC at the first meeting of each semester. The GPSC President shall serve as chair of this Board.
2. The Fee Allocation Board shall be composed of one representative from every school or college. The Vice President for Administrative Affairs will solicit and select appointees from the various schools and departments at the beginning of the Fall semester. The term of office shall extend until new appointments are made in the subsequent Fall semester.
 - 2.1. The Vice President for Administrative Affairs may expand membership of the Board by submitting a list of recommended appointees to the full Council for majority approval.
 - 2.2. The Fee Allocation Board shall approve by majority vote all applications for Specific Event Funding, and Operational Budget Funding. It will also advise the Executive Officers on any fiscal matter which they place before the Board.
 - 2.3. The Vice President for Administrative Affairs will serve as chair of the Board. Members of the Board should abstain on any vote for the assignment of student fees where the Board member perceives a conflict of interest.
3. The establishment of committees by legislation in accordance with the Article III Section 3 item 3 of the GPSC Constitution shall include the specific charge of the committee and expected completion date of the committee report. The Vice President for Administrative Affairs shall inform the Chair of the committee in writing of the specific charges of the committee and expected completion date.
 - 3.1. The Vice President for Administrative Affairs shall establish and maintain a file for each internal committee of the GPSC and for each University Committee with GPSC representation. The file shall contain:
 - The charge of the committee
 - Committee roster
 - Minutes or reports as applicable
 - Any other documents pertinent to the function of the committee.This file shall be maintained for a minimum of one calendar year from the date of establishment of the committee.
 - 3.2. The Chair of each internal committee shall submit a written report to the GPSC President at least once a month. The Chair may request that a written report be distributed to the entire

GPSC.

4. GPSC appointees to University Committees, and external committees, shall establish individual operating papers in concurrence with the GPSC Executive Board. These papers shall contain:
 - The method of reporting to the GPSC
 - The frequency of reports
 - Any limitations of the representative's power
 - A statement of the GPSC policy concerning its objectives in participating on the committee.
- 4.1. GPSC appointees to any University or external committee, board, or panel shall conduct themselves in compliance with the expressly stated or official positions of the Graduate and Professional Student Council in performance of their duties. When time permits, the appointee shall consult the Council to ascertain its position on matters pertaining to graduate and professional students, which they may encounter in their official capacity as a GPSC appointee to those bodies.
- 4.2. GPSC appointees to University and external committees, boards or panels may be relieved of their duties by the GPSC President with the consent of the majority of the Executive Board or by a majority vote of the full council.

Section 4: REMOVAL

1. General Rules For Removal

- 1.1. Charges may be brought against the President, either Vice-President, members of the Executive Board, Graduate Council Representatives, Election Commissioners, or any other person who serves subject to election or approval by the Graduate and Professional Student Council.
- 1.2. These guidelines may be used to remove any person listed above in item 1.1. The "charged person" as used in these By-Laws refers to any person against whom charges may be brought under item 1.1, regardless of the title of their position.
- 1.3. All charges must be presented with an Removal Form A (see Form A at the end of the Removal by-laws) completed and signed by the person(s) bringing the charges. Charges should be given to the highest-ranking officer not being charged or bringing charges. The charges should be submitted no later than one hour prior to the GPSC meeting at which they will first be addressed.
- 1.4. Charges may be brought only by members of the GPSC.
- 1.5. No member may be removed from GPSC for bringing charges, even if the charges turn out not to be legitimate.
- 1.6. Upon receipt of charges with a signed and completed Removal Form A, the officer receiving the charges shall rise at any point in the meeting deemed appropriate and call for the formation of the Investigatory Committee (I.C.), notwithstanding any rule in the Constitution or Roberts Rules of Order regulating the formation of committees or the conduct of business at the meeting.

2. Formation Of The Investigatory Committee

- 2.1. The I.C. shall be composed of seven GPSC members. The committee shall elect a chair in the manner described in item 2.2.
- 2.2. The I.C. members shall be chosen in the following way:
 - The officer receiving the charges shall write down the names of volunteers for the I.C.
 - If at least seven members do not volunteer for the I.C., then the charges shall be dropped.
 - If there are more than seven names on the list for formation of the I.C. under item 2.1 then a number shall be assigned to each name. A random selection of members for the committee will form the list.
 - The chair shall be elected by majority vote of the I.C. members.
 - A secret ballot for election of the Chair must be used if requested by any of the I.C. members.
- 2.3. The member(s) bringing the charges may not serve on the I.C.
- 2.4. No official as described in item 1.1 shall be allowed to serve on the I.C.

3. Hearing Of The Charges Of The Investigatory Committee

- 3.1. The sole purpose of the I.C. under items 3 and 4 shall be to determine whether the charges are legitimate.
 - 3.1.1. The I.C. in determining the "legitimacy" of the charges shall consider:
 - Whether the charge is sufficient basis for removal and,
 - Whether the weight of the evidence is sufficient to require presentation of a defense (See item 4 of the Removal by-laws).
 - 3.1.2. Minutes of all meetings of the I.C. shall be recorded by one of the committee members.
- 3.2. The I.C. must meet to hear the charges against the charged person within five working days following the scheduled GPSC meeting when the I.C. is formed.
 - 3.2.1. Only I.C. members, those bringing charges and witness for the charges may be present at this meeting. A motion shall be passed to officially close the meeting.
 - 3.2.2. The member(s) bringing the charges must be present; however, if more than one person brings the charges, only one of them needs to be present. The persons bringing the charges are only those individuals who have signed the written charges at the time they were presented.
 - 3.2.3. The I.C. shall listen to the charges and any evidence the charging persons wish to provide, and discuss it only after all persons, except members of the I.C., have left the hearing room.
 - 3.2.4. The I.C. shall vote on whether or not the charges are legitimate.
 - 3.2.5. There must be at least five votes in the affirmative to bring the charges before the council.
 - 3.2.6. If five affirmative votes are not cast, the I.C. shall be immediately dissolved.
 - 3.2.7. If there are five votes in the affirmative the Chair shall forward a copy of the written charges, a copy of the meeting minutes and any evidence presented at this meeting to the charged person. Any information that would identify the person(s) bringing the charges should be omitted from this correspondence. The identity of any witnesses or sources of information shall remain confidential.
 - 3.2.8. Another meeting shall be scheduled by mutual consent of the I.C. and the charged person within five working days of this meeting at which time the charged person may

present a defense.

4. Hearing Of The Defense By The Investigatory Committee

4.1. The I.C. must meet to hear the defense of the charged person within five working days of the hearing of the charges.

4.1.1. Only I.C. members, the charged person and their witnesses may be present at this meeting.

A motion shall be passed to officially close the meeting.

4.1.2. The I.C. shall listen to all of the defense and evidence. The I.C. shall vote on whether or not to retain the charges against the charged person. The vote shall be taken by secret ballot.

4.1.3. If there are five votes in the affirmative to continue the charge, the charged person shall be informed of such and offered the opportunity to resign before the charges are sent out to the entire GPSC body in the mailing for the next meeting.

5. Presentation Of The Investigatory Committee Findings To The GPSC

5.1. The information on the charges shall be sent out to the members of the GPSC if the charges are determined to be legitimate by the I.C. after the procedures set forth in items 3 and 4 have been completed.

5.2. The information on the charges shall not contain the identity of any of the person(s) bringing

the charges unless that person(s) so waives that privilege to the I.C. in writing.

5.3. No information shall be released to any media.

5.4. A quorum must be present for discussion to take place. If one does not exist, the discussion and vote must be postponed until the next meeting. The discussion and vote on removal shall only be postponed one meeting under this Section. A vote must be taken at the next meeting event if a quorum is not present.

5.5. Only GPSC membership and University personnel as necessary shall be allowed to be present during the discussion of the removal charges. A motion shall be made to officially close the meeting.

5.6. The charged person shall be given no more than one hour to respond to questions during the meeting at which the charges are presented.

5.7. The I.C. Chair will preside over the discussion of the removal charges at the meeting. The discussion shall be the first item under New Business at the meeting. The I.C. Chair shall inform the Executive Board of the presentation of the charges at the meeting so they may formulate the agenda accordingly.

5.8. The GPSC shall spend no more than one hour discussing the charges after the charged person finishes answering questions.

6. Voting On The Removal Of The Charged Officer

6.1. The vote shall be by secret ballot.

6.2. The I.C. Chair will call for a vote immediately after the close of the discussion or one hour whichever comes first.

6.3. The charged Officer will be deemed removed if a three-fourths majority of the membership present votes in the affirmative to remove the charged person.

- 6.4. The charged person shall be dismissed from office at the close of the meeting unless surrender of the office takes place earlier.
- 6.5. The charged person shall have the option to resign up to the time the vote for removal is called at the meeting.
- 6.6. If the charges fail for lack of a three-fourths majority vote, the charged person shall retain the office. The vote on removal shall only be taken once for any one set of charges.
- 6.7. Appropriate offices shall be notified in writing of the removal of the charged Officer.
- 6.8. The information used to remove the charged person shall not be made public by the GPSC
and shall be filed in the Office of the Vice President for the Student Affairs.
- 6.9. Any vacancy created shall be filled by the means set out in the Constitution and the Election by-laws.

Article IV- MEETING PROCEDURES

(No by-laws relate to this article of the Constitution.)

Article V- AMENDMENTS

(No by-laws relate to this article of the Constitution.)